



Stillwater Boating Club Inc

**STILLWATER BOATING CLUB INC**  
**Minutes of the Committee Meeting**

**Held Monday 21st August 2023**

**at the Stillwater Boat Club**

Meeting declared open: 6.32pm

**PRESENT:**

Thomas Evans (TE), Michelle Charles (MC), Fiona Haylock (FH), Arlis Borkelmans (AB), Keith Maslen (KM), Stephanie Clayden (SC), Warren Hedley (WH), Gemma Fielding (GF), Gordan Welch (WC), Malcolm King (MK), Roger Tweddell (RT)

**APOLOGIES:**

Steve Sharp (SS)

**MEMBERS PRESENT:**

NIL

**VISITORS PRESENT:**

NIL

**MINUTES OF THE PREVIOUS MEETING:**

The minutes of the previous meeting read and passed as accurate.

**Moved:** SC

**Seconded:** WH

**Carried**

**MATTERS ARISING FROM PREVIOUS MINUTES:**

- NIL

**INWARDS CORRESPONDENCE:**

- NIL

**Suggestion Box:** NIL

**OUTWARDS CORRESPONDENCE:**

- NIL

**TREASURER'S REPORT:**

Cheque account	\$ 39697
Accelerator account	\$ 28930
Profit and Loss:	
Total trading income	\$ 42706



Stillwater Boating Club Inc

Cost of Sales	\$ 19312
Profit – gross (loss)	\$ 23394
Profit – net (loss)	\$34894

**Financials Approved:** AB  
**Moved:** KM  
**Carried**

**BUILDING/FACILITIES/YARD REPORT:**

- Security cameras not capturing everything – boats owned by club have had things go missing. Camera 6 not working – being fixed once technicians return from overseas (September).
- Two boats owned by club. Draft for sale & pictures taken – to be placed on TradeMe.
- There are a couple of cradles that will require maintenance over the next few months.
- Yard currently being used for private cradle storage. To be worked on & to be moved out of the yard in conjunction with cradle owners.
- Debtors improving over the last couple of months.
- Maintenance - tractor leaking hydraulic fluid to look into repairs.
- Gate at the back of the Yard to be completed end of September.
- New signage for Jetty & Grid shown at meeting to be put up.
- Looking at costing for haul out agreements.

**Moved:** MK  
**Seconded:** RT  
**Carried**

**HEALTH AND SAFETY:**

- Heart Saver (Defib company) suggest maybe having some staff/committee doing a First Course.

**CLUB CAPTAIN:**

NIL

**EVENTS COMMITTEE:**

NIL

**WATERWISE:**

NIL

**GENERAL BUSINESS:**

**General Election of Sub-Committees:**

**Club Captain:** Roger Tweddell & Arlis Borkelmans - Joint

Moved: WH

Seconded: TE

*Carried*



Stillwater Boating Club Inc

**Health & Safety Officer:** Warren Headley to carry on.

Moved: SC

Seconded: TE

*Carried*

**Yard Manager** – as per constitution

**Yard Committee**

- SS, TH, Aaron, Club captain(s), Andrew Smith & Dave McDermott

**Financial Sub Committee** – as per constitution

- Comprising of the Commodore (Chair), and Vice Commodore when required, Club Captain, Treasurer & independent Club Accountant when required.

**Building & Facilities Sub-Committee** – as per constitution

- Comprising of the Commodore (Chair) & Vice Commodore; when required, Yard Manager

**Club Events & Activities Sub-Committee:**

- Gemma Fielding & Keith Maslen

Moved: TE

Seconded: WH

*Carried*

**Fishing Sub-Committee**

- Stephanie Clayden & Roger Tweddell

Moved: TE

Seconded: MC

*Carried*

**Disciplinary Committee:**

Dave Wilkins & Jody Rennall along with Commodore & Vice Commodore as per AGM

**Other General Business:**

- Why can't cars be allowed in the yard.  
Explained that cars in the yard are not being allowed due to overnight parking & things trying to be done in the yard and cars not being able to be moved in a timely manner. This has been in place for the last year and being enforced. Potential for permits to be issued by Yard Manager for those who need to park near boats they are working on.

**Round the Table:**

**Keith** – Loading and Unloading areas – discussed & to be done over the coming months

**Arlis** – top of yachts – too high if someone was to fall. Warren advised anything over a certain height does require scaffolding.

**Warren** – Rugby World Cup – early hours for the games, MC advised we will try and open for the games, particularly All Blacks games, Semi-Final & Final. Warriors games to continue advertising and show games.



Stillwater Boating Club Inc

**Next Meeting:** *Monday the 18<sup>th</sup> September 2023*

**Location:** *Boat Club*

**Meeting Closed:** 8.18pm

Action Points:

1. Financial committee sort a rough budget to present to the committee next month – for both yard & club.	SS, TE & MC
2. To review TradeMe Auctions of boats for sale and to be listed.	RT & TE
3. Find out contacts & make up a list of contact for Yard Services	TE
4. Parking Card/s for Boat Owners within the yard.	WIP
5. Clear processes for anti-fowl	RT
6. Potential for First Aid Course	MC
7. Add to haul out re: height of yachts and requirements for safety	TE & WH
8. Potential Boat Stickers to be looked into for next season	WIP